

Course PM110: The Basic Elements of Project Management

Course Length: 1 day

This one day overview presents the framework on which project management is based. The session introduces the concepts of Time, Cost and Quality and introduces the principles involved in managing them. Techniques for the development of the Scope and the Work Breakdown Structures are introduced through a hands-on exercise. Techniques related to Risk Management, Team Building, Communications and Contract Management are introduced in this fast paced introductory session.

Intended Audience

The session will provide a basic understanding of the project management process for:

- Line or Functional Managers responsible for managing project managers;
- Individuals who have the responsibility for funding projects;
- Project team members and others who need to support the efforts of the Project Manager.

Project Managers and those who require more in depth knowledge and skills should consider Course PM120: The Elements of Project Management

Outline

- Why organizations run projects
- The structure of projects
- Core principles of project management
- Establishing project scope using deliverables
- Scoping the work: The Work Breakdown Structure

For more information contact Derrick Fishwick
416-236-3005 extension 204
dfishwick@achieveblue.com